



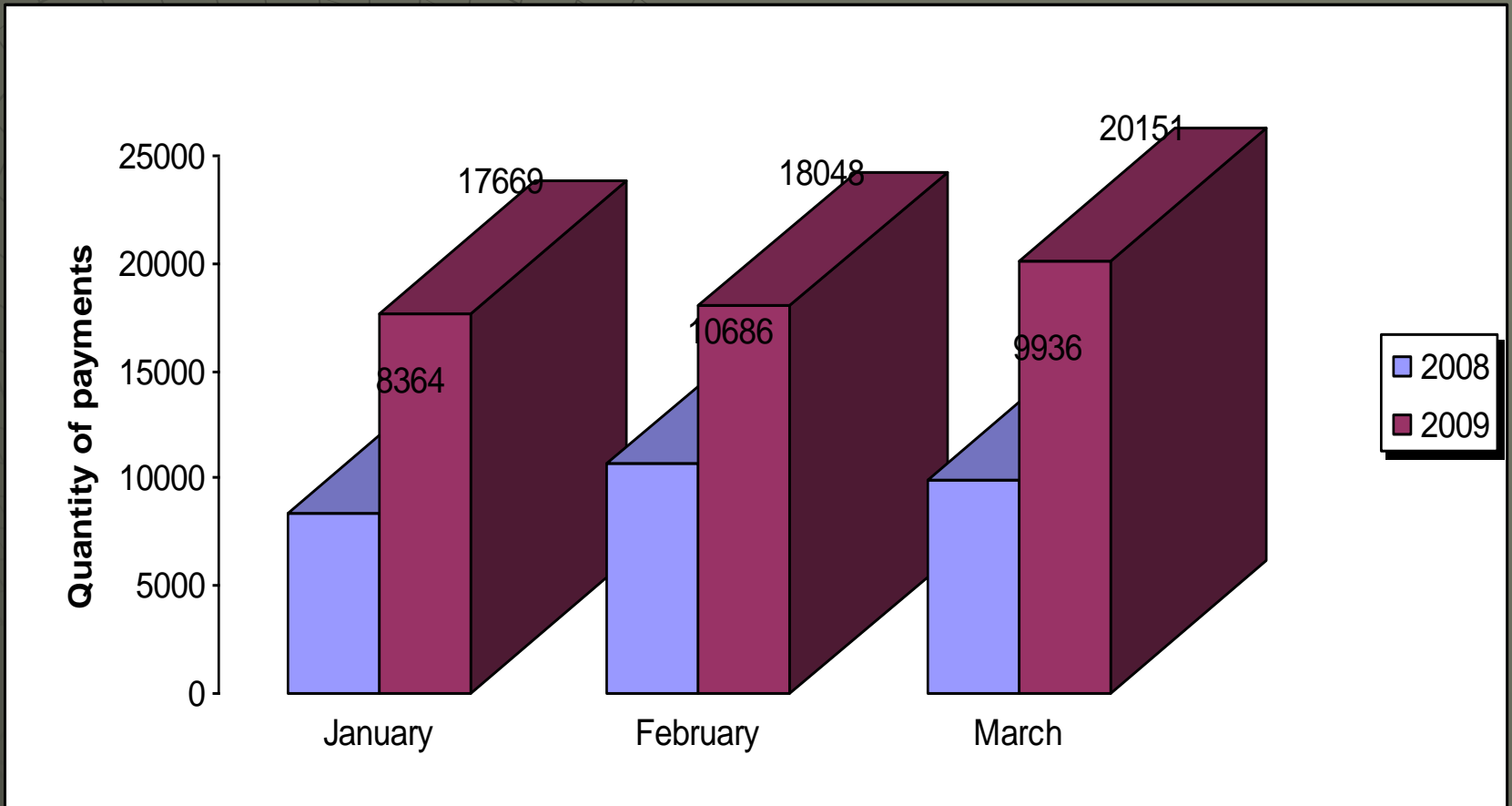
# Presentation

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Junior Billing Quality & Control  
Specialist

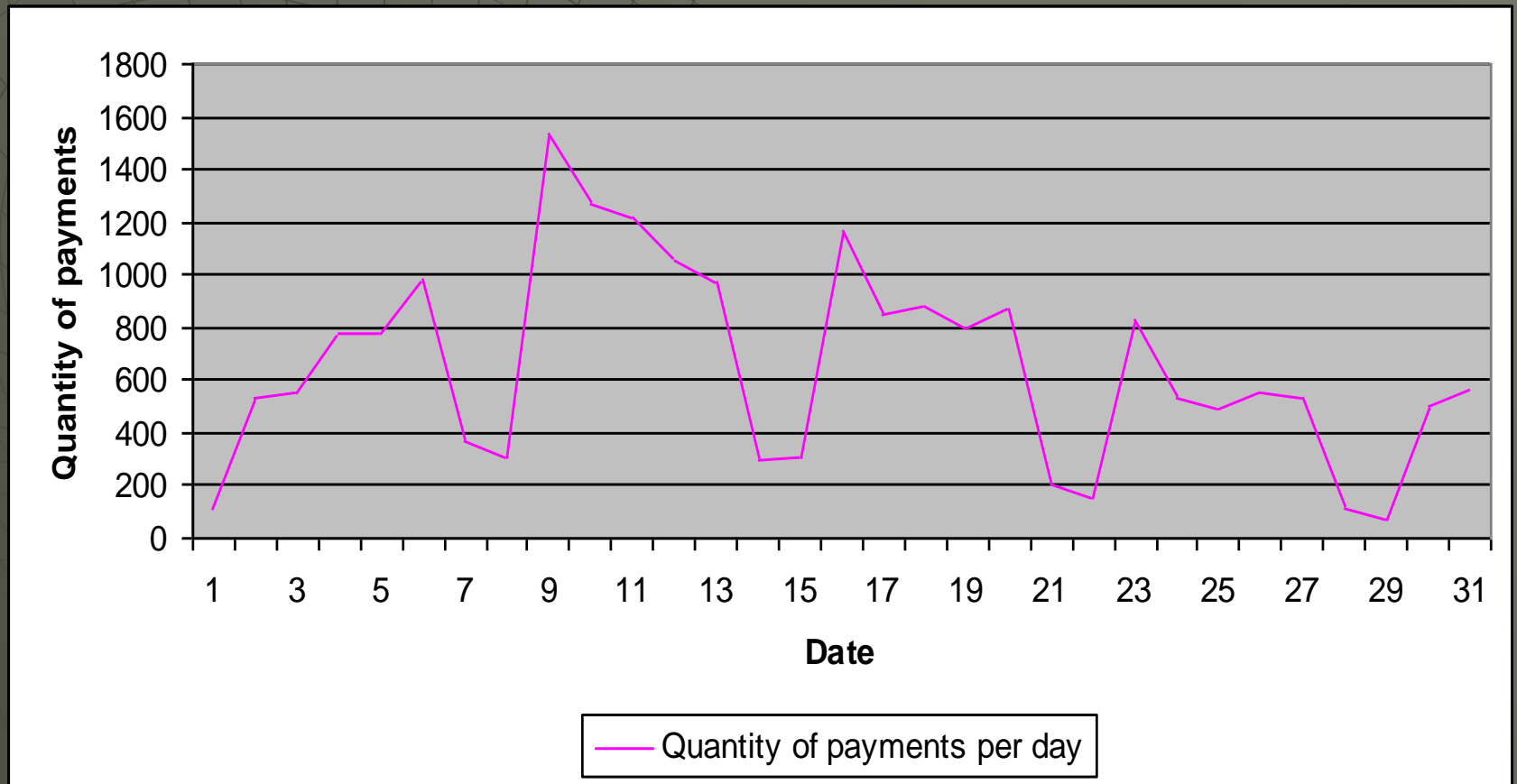
# My responsibilities

- ◆ To follow for right and full payments introduction.
- ◆ Payment balance (if a payment introduce to incorrect client, I'm bringing it to correct one).
- ◆ To sent a repeated invoices (when a client didn't receive an invoice, I'm sending repeated invoice – by a post, email or fax. It depends of client wishes.)
- ◆ I am engaged in test invoices.

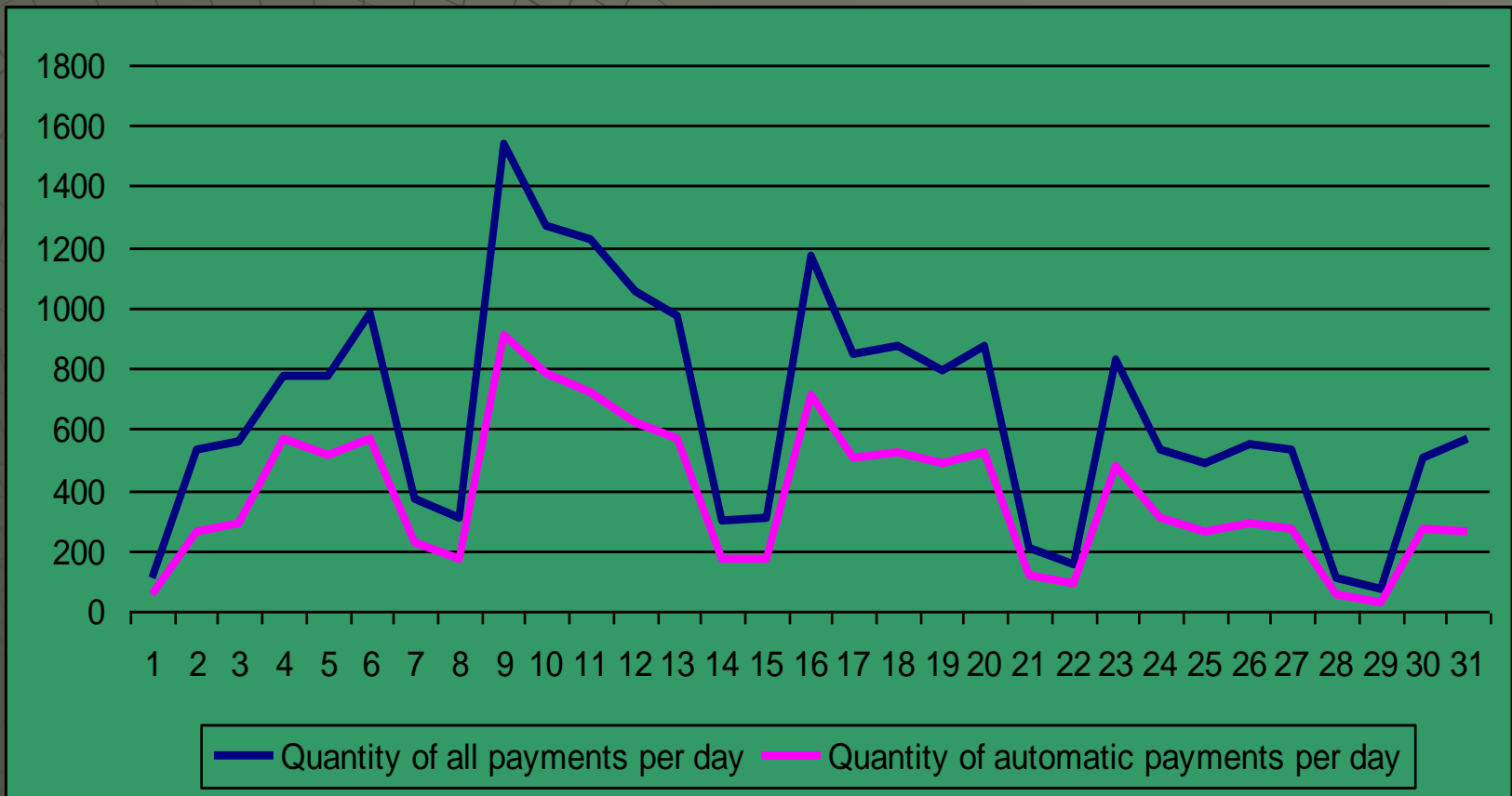
# Correlation between quantity of payments 2008 and 2009 year



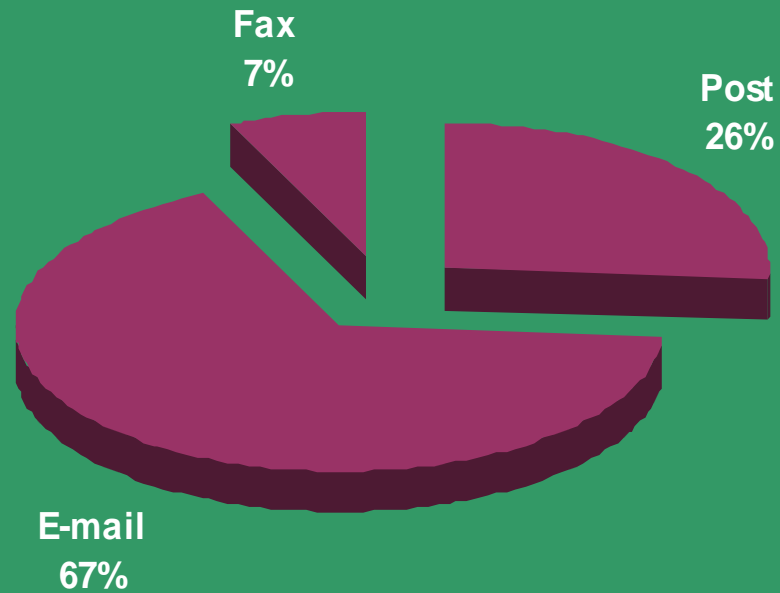
# Quantity of payments in March 2009



# Correlation between quantity of all payments and automatic payments



# Invoice delivery form





Thank you for your attention!